



Attendance Policy

Being punctual at school is the minimum expectation that we have for all of our students in preparing them for the workplace. Students are expected to be on time for all classes. Tardiness to class is not acceptable. Students are to be inside the classroom when the tardy (second) bell rings.

Students will be given five (5) minutes during each passing period. Any student arriving at school or who is not in their 1st-period classroom by 8:25 am must report directly to the main office to obtain a “tardy” pass.

Tardy Policy: Students arriving at a class after the tardy (second) bell has rung will receive consequences aligned with the Student Code of Conduct. A student who is more than 30 minutes late to class will be counted absent from that class. Classrooms will be locked when the tardy bell rings. Students arriving to class after the tardy bell will be required to get a tardy pass from the main office.

- 1st Tardy Infraction - Warning
- 2nd Tardy Infraction - Warning and phone call to parent
- 3rd Tardy Infraction – After-school detention
- 4th Tardy Infraction – Double after-school detention
- 5th and 6th Tardy Infraction - All Day in Planning Center
- 7th, 8th, and 9th Tardy Infraction – Two-day suspension
- 10th Tardy Infraction - Parent conference and specific privileges may be denied in extracurricular events and activities (ex: Grad Night, Prom, Clubs, sports)

